

From: #HQ-HRD HR Home PSSC
Sent: Thursday 5 August 2021 16:58
To: 'NSSO Foreign Affairs Pay' <foreignaffairspay@nssso.gov.ie>
Subject: RE: Draft Contract

Hi Pamela/Miriam

Very clear and very helpful!

Thanks very much to you both for your help with this.

Kind regards

David



David Connolly | Human Resources HQ | Department of Foreign Affairs, 76-78 Harcourt Street, Dublin 2 D02 DX45 | [✉david.connolly@dfa.ie](mailto:david.connolly@dfa.ie) | [☎\(+353-1\) 408 2229](tel:+353-1-408-2229)

From: NSSO Foreign Affairs Pay <foreignaffairspay@nssso.gov.ie>
Sent: Thursday 5 August 2021 11:55
To: #HQ-HRD HR Home PSSC <hr1pssc@dfa.ie>
Subject: RE: Draft Contract

Hi David

The positive input is just something that we tick when setting up the New EE details if the Client isn't getting paid on a weekly / fortnightly basis. Only when we are instructed we would enter the value as a Timesheet to be paid.

Hope that explains it a bit better. If not get back to me.

Kind Regards

Pamela Young

**Payroll Shared Services | Unit 2 | Central Business Park | Portlaoise Rd
Tullamore | Co Offaly | R35 W7A4**



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From: hr1pssc@dfa.ie <hr1pssc@dfa.ie>
Sent: Thursday 5 August 2021 09:00
To: NSSO Foreign Affairs Pay <foreignaffairspay@nssso.gov.ie>
Subject: RE: Draft Contract

Hi Miriam

Thanks very much for looking into this, much appreciated.

It seems as though this will be going ahead so would it be possible to get a bit more info on positive input, what we would need do to set that up, what is the process for advising you on the amount of time worked etc?

Is there a guide or similar to positive input?

Thanks again

David



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From: NSSO Foreign Affairs Pay <foreignaffairspay@nssso.gov.ie>

Sent: Wednesday 4 August 2021 15:23

To: #HQ-HRD HR Home PSSC <hr1pssc@dfa.ie>

Subject: RE: Draft Contract

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Hi David

Apologies for delayed reply but we had to escalate your query since we have not had a case similar to this whereby we could give you a straight answer.

Line managers have reverted back saying that positive input would be the way to go but it is a contradiction to the contract.

Salary amount is input on Core but we only pay out when HR advise us of the amount to timesheet in on a yearly, biannually, quarterly etc. basis and this is paid through payroll)

Regards,
Miriam

Miriam Doorley | Payroll Shared Services | Unit 2 | Central Business Park | Clonminch Road | Tullamore | Co Offaly
Phone: 076 1008818 Email: miriam.doorley@nssso.gov.ie



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From: hr1pssc@dfa.ie <hr1pssc@dfa.ie>

Sent: Monday 26 July 2021 13:25

To: NSSO Foreign Affairs Pay <foreignaffairspay@nssso.gov.ie>

Subject: FW: Draft Contract

Hi Folks

I have sent the pension part of the query below to DPER, but I just wanted to run this by you, from a payroll point of view is something like this feasible do you think?

My suggestion was that he should be set up as an external claimant and be paid as and when he submits his hours/days, but apparently they don't want that, they want him paid through the payroll.

Regards

David



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From: Mooney Kenneth HQ-HR <Kenneth.Mooney@dfa.ie>
Sent: Monday 26 July 2021 12:08
To: Connolly David HQ-HR <David.Connolly@dfa.ie>
Subject: Draft Contract

Hi Dave,

Attached is a draft contract for a special envoy role John Conlan asked me to pull together. The person we have in mind for the role is an ex-minister and we will be offering them a 2 year contract which will entail circa 50 days work over the 2 year period. **John wants the individual paid via the payroll in arrears and this will probably involve us instructing Payroll every quarter on the number of days worked.** My question is, should such a role attract a pension in the absence of regular biweekly contributions? If contributions are paid based on the number of days worked, is this workable or do we just remove reference to the pension altogether?

Regards,
Ken

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