



DEPARTMENT OF ENTERPRISE, TRADE AND EMPLOYMENT  
DUBLIN 2, IRELAND

**Application for Working Holiday Authorisation**

**Personal Details**

Surname

Other names (as on passport)

Male/Female  Date of Birth  Birthplace

Telephone No.  E-mail

Present address

Passport No.  Valid until

Marital status  Spouse Name  Nationality

**Educational Record**

School/College/University	Dates attended	Results/Certificates/Diplomas

*Original qualifications should be presented. If you are still attending, or you are awaiting results from school/college, a letter from your school/college should be presented.*

**Your Trip to Ireland**

Date of Intended Entry into Ireland  Proposed Duration of Stay

Details of Contact in Ireland (if applicable)

Details of Proposed Itinerary

**Previous Travel**

If you have ever lived in another country please give details

## Employment History

Name and Address of Employer	Dates of Employment	Duties and responsibilities

## Employment in Ireland

What Employment do you intend to seek? \_\_\_\_\_

Have you sought advice on the availability of such employment? \_\_\_\_\_

Details of any employment arranged for your stay in Ireland \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Declaration

Have You at Anytime;

- Suffered from any dangerous disease, such as tuberculosis?    YES  NO
- Used, been addicted to, or trafficked in narcotics?                YES  NO
- Been convicted of a criminal offence in any country?            YES  NO
- Been deported or excluded from any country?                        YES  NO

I declare that;

- I have sufficient funds, or access to such funds, to support myself during a substantial part of my visit.
- I will not seek authority to settle in Ireland, and will leave at or before the end of my authorised period of stay.
- I will not undertake any formal studies while in Ireland.
- I agree to the conditions of the Working Holiday Authorisation as set out in this application form, a copy of which I have retained.
- All questions have been answered and the particulars provided are true and correct to the best of my knowledge

Signed \_\_\_\_\_ Date ~~

Completed application form must be presented along with passport, two passport style photographs (with name on reverse), additional documentation (as specified on information leaflet) and relevant fee in local currency. If all documents are not presented a delay in processing your application may apply.

## Working Holiday Authorisation Information Leaflet

Working Holiday Authorisations (WHA) are available only to citizens of Australia, New Zealand and Canada. It is intended for use by young adults who wish to stay in Ireland, for a period no longer than a year, as a tourist and who may work casually in order to fund their stay.

WHAs are issued on behalf of the Department of Enterprise, Trade and Employment by the Embassy of Ireland Canberra, the Embassy of Ireland Ottawa and the Honorary Consul General of Ireland, Auckland only.

Applications by Australian nationals *only* may be made in the Department of Foreign Affairs Visa Office in Dublin but these applications will be sent to Canberra for decision.

**The WHA scheme is available for Australian and New Zealand citizens aged between 18-30 and Canadian citizens aged between 18-35 only.**

The WHA will cover work of a casual or temporary nature only. The authorisation will not confirm the right to seek employment to anyone other than the named holder. The permit will be valid for an overall period of ONE YEAR, but *Australian holders of the WHA must not engage in work with any one employer for a period in excess of three months.*

Applicants must have sufficient funds to support themselves for at least the initial part of the holiday or in the event of failing to secure employment. Immigration officials may request evidence of sufficient funds at the point of entry to Ireland.

It is recommended to successful applicants that they obtain private medical insurance to cover any costs incurred in the event of an accident or illness while in Ireland.

*To avoid the risk of misunderstanding or unrealistic expectations, applicants are advised that the market for short term casual work is highly competitive and is adequately supplied from the large number of school leavers and other young Irish people looking for work.*

**Notwithstanding the issue of a WHA, applicants will be subject to normal immigration control at point of entry. All non EU nationals who wish to stay longer than 3 months in Ireland must register with the Garda National Immigration Bureau.**

The Department of Foreign Affairs and its representatives and agents reserves the right to refuse any application as it sees fit. They may also ask for further documentation.

Please allow six weeks from time of application for the WHA to be issued. During this time your passport may be held. However if you urgently require your passport, please contact your local office and we will arrange for it to be returned. The passport must be returned to the Irish representative office before a WHA can be issued

## Further Documentation

Each completed application form **must** be accompanied by

- 1) Passport
- 2) 2 current passport style photographs with applicant's name on reverse
- 3) Current Curriculum Vitae (with references)
- 4) Originals of any qualification you may have obtained.
- 5) Where applicable letter from school/college
- 6) Original bank Statement showing you have AUS\$2,500 and a return ticket or AUS\$5,000 (or equivalent)
- 7) Relevant Fee in local currency (for the office application is submitted at) only

## Fees

Applications made in	Cost
Canberra/Sydney	100 Australian Dollars
Dublin	60 EURO (UK sterling not accepted)

## Contact

Working Holiday Authorisations

**Embassy of Ireland**

20 Arkana Street

Yarralumla

A.C.T. 2600

Canberra

Ph: +612 6273 3022

Fax: +612 6273 3741

E-mail: [irishemb@cyberone.com.au](mailto:irishemb@cyberone.com.au)

Working Holiday Authorisations

**Consulate General of Ireland**

Level 30

400 George Street

Sydney 2000

Ph: +612 9231 6999

Fax: +612 9231 6254

E-mail: [consyd@ireland.com](mailto:consyd@ireland.com)

**The Department of Foreign Affairs Visa Office in Dublin will only accept an application for a WHA from an Australian citizen.**

**These applications will be forwarded to the Embassy of Ireland in Canberra for decision.**

Working Holiday Authorisations

**Visa Office**

**Department of Foreign Affairs**

13-14 Burgh Quay

Dublin 2

Ph: +353 1 633 1000

Fax: +353 1 633 1052

E-mail: [visa@dfa.ie](mailto:visa@dfa.ie)