



An Roinn Gnóthaí Eachtracha agus Trádála
Oifig na bPasanna, Teach Knockmaun, 42-47 Sráid an Mhóta Íochtarach,
Baile Átha Cliath 2 D02 TN83

Department of Foreign Affairs and Trade
Passport Office, Knockmaun House, 42-47 Mount Street Lower, Dublin 2 D02 TN83

Our Ref: FoI/Req/2016/083

Megan Foster

20 July 2016

Dear Ms. Foster,

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

- 1. The number of passports that have been issued in 2014, 2015 and to-date in 2016.**
- 2. The number of times in 2014, 2015 and to-date in 2016 that the Passport Office have requested a passport applicant to provide additional information prior to a passport being issued; the length of time the passport office waits until they decide to postpone the application until the additional information is provided e.g. If the additional information is not received by the Department within the subsequent 30 days then they application will be suspended.**
- 3. The number of Passport cards that have been issued in 2015 and to-date in 2016.**
- 4. The amount the Passport Office have generated through Passport fees in the years 2014, 2015 and to-date in 2016.**
- 5. The number of Passports that have been reported either stolen or lost to the Passport Office in the years 2014,2015 and to-date in 2016.**

I refer also to the acknowledgement of your request which was sent to you on 8th July.

The information requested is set out below:

- 1. The number of passports that have been issued in 2014, 2015 and to-date in 2016.**

Passports Issued

2014	630,149
2015	670,296
2016 (Jan-Jun)	425,675

2. **The number of times in 2014, 2015 and to-date in 2016 that the Passport Office have requested a passport applicant to provide additional information prior to a passport being issued; the length of time the passport office waits until they decide to postpone the application until the additional information is provided e.g. If the additional information is not received by the Department within the subsequent 30 days then they application will be suspended.**

Where an application is incomplete, a letter is issued outlining the additional documentation that is required. Applicants are requested to return the required items so as to avoid further delays with the application.

However, the length of time that passes before the additional material is submitted is at the discretion of the customer.

Applications are out of date if witnessed more than 6 months previously. Applicants whose applications are out of date are required to submit a new form. No additional fee will be required with the new application.

The table below outlines the figures for the number of “Returns Applications” i.e. applications where the applicant submitted additional material after the initial application.

Returns Applications

2014	69,589
2015	62,309
2016 (Jan-Jun)	32,797

3. **The number of Passport cards that have been issued in 2015 and to-date in 2016.**

Passport Cards Issued

2015	12,406
2016 (Jan-Jun)	14,425

4. **The amount the Passport Office have generated through Passport fees in the years 2014, 2015 and to-date in 2016.**

Passport Fees Received

2014	€39.133 million
2015	€42.268 million
2016 to-date	€28.745 million

*please note that figures for 2016 to date are only a general guide and may not be fully accurate as accounts for this period have not yet been finalised.

5. The number of Passports that have been reported either stolen or lost to the Passport Office in the years 2014,2015 and to-date in 2016.

Passports Reported Lost or Stolen

2014	27,661
2015	26,855
2016 (Jan-Jun)	16,772

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfat.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfat.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely



Catherine Bannon
Passport Service