Freedom of Information Unit,

Dear Sir/Madam,

In accordance with the Freedom of Information Act, I wish to request access to the following information held by your department;

- A detailed breakdown on the amount of money the department has spent in 2011, 2012, 2013, 2014 and 2015 up until date of this request on 1. Advertising consultant fees, 2. Photography and video making fees, 3. PR consultant fees, 4. Advertising fees. Please state to whom monies were paid, the amount paid, and the source stream of the expenditure.

I would like to receive the requested information via emailed attachment to [email protected] and also hard copy via post to the above address.

I would appreciate if formal correspondence could also be conducted via email.

I am happy to discuss any aspect of the above insofar as it would help to clarify anything or to make the process as efficient as possible.

If you need to clarify anything I am contactable at [email protected] or at the above email address.

Yours sincerely,

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Martin Grant