

## WORKING HOLIDAY AUTHORISATION CHECK LIST

The Check List below gives full details of what you need to submit your application. All the required forms are included here. Please send your application to:

Working Holiday Visa, Embassy of Ireland, 130 Albert Street Suite 1105, Ottawa, ON K1P 5G4.

- Application form fully completed and signed and dated
- 2 passport size photos, background must be white
- Passport - must be valid for 30 months from your date of entry into Ireland. You must submit your passport with your application. If you are a Canadian citizen applying from outside Canada, please enclose a copy of your passport stamped as “original seen” by your nearest Embassy of Ireland if abroad, or your local Garda Station if in Ireland.
- Proof of insurance for 12 months
- Signed and dated Insurance Declaration
- Signed and dated agreement to Terms and Conditions
- A bank letter showing at least \$2,500.00 CAD in support funds - must have original stamp or signature from the bank; photocopies or printouts will not be accepted.
- Payment
- Completed and signed Check List

Signature: _____ Date: _____
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## WORKING HOLIDAY AUTHORISATION APPLICATION FORM

The Working Holiday Authorisation is valid for up to 2 years. Canadian citizens aged 18-35 are eligible.

**SECTION 1: INSURANCE** Insurance policy number: \_\_\_\_\_

### **SECTION 2: PERSONAL INFORMATION**

Last Name: \_\_\_\_\_ (as written in your passport)

Given Names: \_\_\_\_\_ (as written in your passport)

Gender:         Male                 Female

Marital Status:  Single    Married    Divorced    Separated    Widowed

Do you have any children?    Yes         No

Date of Birth: \_\_\_\_\_ (day/month/year)

City and Country of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_

Passport# \_\_\_\_\_                Expiry Date: \_\_\_\_\_

Do you have any criminal convictions in any country?    Yes         No

Have you ever been refused entry to or deported from another country?

Yes         No

### **SECTION 3: CONTACT INFORMATION**

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **SECTION 4: DEPARTURE INFORMATION**

Date of Departure from Canada: \_\_\_\_\_ (day/month/year)

Signature: _____ Date: _____
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## **WORKING HOLIDAY AUTHORISATION TERMS AND CONDITIONS**

I agree to the following terms and conditions:

- I have sufficient funds, or access to such funds, to support myself during a substantial part of my visit.
- Within one month of arrival in Ireland, holders of Working Holiday Authorisations must register with the Garda Nation Immigration Bureau and will be issued with a Certificate of Registration on payment of the appropriate fee; the current fee is €300 (this is subject to change).
- The Working Holiday Authorisations are issued on an individual basis. Holders of the Working Holiday Authorisation shall not seek to be accompanied or joined by a spouse or dependents.
- Permission granted to those entering Ireland on the basis of a Working Holiday Authorisation shall be valid for a maximum period of twenty four (24) months from the date of entry into Ireland.
- Extensions to the period of validity of such permission shall not be granted. Participants must leave Ireland on the expiration of the permission, which cannot be extended nor renewed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## WORKING HOLIDAY AUTHORISATION INSURANCE DECLARATION

All applicants for the Working Holiday Authorisation must provide proof of having at least one year of comprehensive travel insurance to cover the first year of their stay in Ireland. Each applicant must also sign the declaration below that states that they will purchase insurance once in Ireland to cover them for the full duration of the second year of the visa.

**\*Note: if you intend on being in Ireland on a working holiday for less than one year, you will still need to show proof of insurance for 12 months and you will need to sign the declaration agreeing to purchase insurance to cover the full duration of your stay should you decide to stay longer.**

I, \_\_\_\_\_, declare that I am leaving for Ireland with at least one year of comprehensive travel insurance that covers me for emergency medical and repatriation purposes. In addition, if I plan on extending my stay beyond my insurance policy expiry date, I will purchase additional insurance once I am in Ireland that will cover me until I depart the country and end my working holiday.

Signature: _____ Date: _____
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