



Ambassade d'Irlande
Service des Visas
4 Rue Rude
75116 Paris

STUDY VISA

Your visa application must be completed on the internet beforehand.

Documentation required when applying for a study visa to travel to Ireland.

PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW
MUST BE INCLUDED WITH THE APPLICATION
AS INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

All documents listed must be ORIGINAL.
All documents (except for your banking statements and payslips) must be in
ENGLISH or accompanied by a translation.

	Documents required
1.	Online application form completed in full, <u>signed and dated by you</u> , the applicant.
2.	Your original passport, valid for 6 months minimum after your date of departure from Ireland.
3.	Two <u>recent</u> colour passport size photos.
4.	Original Carte de Séjours /Carte de Circulation pour les Mineurs / Carte Speciale or a certified copy, valid at least 3 months after your return date of departure from Ireland.
5.	Processing fee (cheque or mandate payable to 'Ambassade d'Irlande') Note: For postal applications fee of 8€ and a self addressed envelope for return of your passport and documents. 4 rue Rude, 75116 Paris
6.	Full details of the reason for your visit and relevance to employment/studies.
7.	If you are in employment: a letter from your employer giving details of your employment, date of the beginning of your leave, and date of return in your company. If you are studying: a letter from your university giving details of your course and its duration, and confirming that you will be returning there following your visit to Ireland. Note: all letters must be on <u>official headed paper</u> with details of a contact in the company/university (name, phone number, e-mail address). The letter should be dated within 4 weeks period immediately prior to your date of

	application
8.	A detailed and signed LETTER from the SCHOOL or UNIVERSITY in Ireland confirming that you will be following the course and including details of the nature, place, <u>dates and duration of the course. Accommodation should be specified.</u> If accommodation not provided by the university, please see 9.(a) or (b)
9. (a)	<p>Accommodation: <u>If staying with a friend/relative</u>, an original up to date, signed letter of invitation from your reference in Ireland, including the address at which you will be staying, confirming that accommodation will be provided for the duration of your stay. Details of how you are known or related to your reference and supporting evidence of this are also required.</p> <p>If your reference in Ireland is an EU citizen, a copy of their passport must be attached with the invitation letter. If your reference in Ireland is a non EEA national, a copy of their current Irish permit (GNIB card and immigration stamps) must also be included with the copy of their passport.</p> <p>Note: the letter should be dated within the 4 weeks period immediately prior to your date of application.</p>
(b)	<u>If you are staying in a hotel, guesthouse or B&B accommodation</u> , confirmation of your reservation, including details of the accommodation (address), your name and the exact dates of your stay (only originals accepted).
10.	Written evidence from your employer/college showing who will be responsible for all costs (including travel, accommodation)
11. (a)	<p>Evidence of funds: Evidence of how you intend to finance your trip and support yourself for the duration of your visit in the form of up to date bank statements for the 6 month period immediately prior to your visit showing sufficient funds to cover your personal expenses and 3 months payslips.</p> <p>Bank Statements should include the most recent transactions for the account up to the date of your application and:</p> <p>(i) must be original (ii) must show your current address and (iii) must show a positive credit. Lump sum lodgements made shortly before your application will not be considered.</p>
(b)	<p><u>In the event that you are being supported by a spouse, partner or member of your family, they should provide:</u></p> <p>(i) Evidence of funds in form of bank statements and payslips as outlined in 11(a) above (ii) An original, signed and dated letter stating they are undertaking to support you during your trip to Ireland with a copy of their passport (iii) Evidence of their relationship to you (birth cert, marriage cert)</p>

12.	<p>Details of any previous applications you have made for an Irish visa including those refused.</p> <p>If you have been refused a visa for any other country details of this should be submitted.</p>
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13.	<p>Students, retired and unemployed people are required to have international travel insurance (accident and repatriation) to cover them during their stay in Ireland. (<u>The Carte Vitale or European health insurance card are not sufficient</u>)</p>
14.	<p>A written undertaking from yourself that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiration of your permission to remain, (please note your daytime phone number on the letter)</p> <p>If staying with a friend or relative, a written undertaking of your reference will also be required.</p>
15.	<p>Proof of scholarship if applicable.</p>

The Visa Officer reserves the right to request additional documentation, if required, in support of your application. The provision of all of the documentation listed in no way guarantees that a visa will be granted.