

APPLICATION FORM

Temporary Graduate Policy Officer

Embassy of Ireland to Italy

PERSONAL DETAILS

Name	
Address	
Email (<i>please note that this is the address to which we will send all correspondence</i>)	
Mobile phone (<i>please include all codes</i>)	
Other phone number	

EDUCATION HISTORY

Third level (undergraduate):

Institution attended	Degree	Year in which degree/qualification obtained	Result (eg 2.1)

Third level (post-graduate if applicable):

Institution attended	Degree	Year in which degree/qualification obtained	Result

WORK EXPERIENCE (including full time and part time positions):

Dates	Employer	Job Title and Responsibilities	Start date	End Date

**Please use extra lines as required.*

OTHER SKILLS

Foreign Language Skills (please indicate your level of proficiency)

Mother tongue(s)										
Other language(s)										
Self-assessment	Understanding				Speaking				Writing	
<i>European level (*)</i>	Listening		Reading		Spoken interaction		Spoken production			
<i>English</i>										
<i>Italian</i>										
	<i>(*) Common European Framework of Reference for Languages</i>									

COMPUTER SKILLS*(please indicate your level of computer skills/knowledge)*

ANY OTHER RELEVANT INFORMATION

--

<i>REFEREES (please indicate two referees – appointment to the position will be subject to satisfactory references)</i>	
<i>Name and Title</i>	<i>Contact Information (email and telephone)</i>
<i>Name and Title</i>	<i>Contact Information (email and telephone)</i>

Signature of Applicant _____ Date _____