Income and expenditure budget statement

/ / (dd/mm/year)

Name of event:

Name of organiser:

Representative:

We hereby report the income and expenditure budget of this event.

1. The applicant and organiser will be liable for any deficit which may occur.
2. This event is non-profit based. If a surplus is generated, it will be used as follows. (Please circle as appropriate.)
   - □ It will be donated to a trusted charity, or to charitable works. (Charity to be donated to:)
   - □ It will be reserved for the next non-profit project to be held.
   - □ Other（Please describe specifically.)

Income budget

(Please fill in recorded budget, donations, admission fees, grants etc.)

Item	Budget	Breakdown	Amount
Total	0		

Expenditure budget

(Please fill in venue costs, personnel expenses, moving expenses, other necessary expenses.)

Item	Budget	Breakdown	Amount
Total	0		

Balance:	0