

Long Stay Employment

If you are applying for a visa to work in Ireland, you must have the permission of the Department of Enterprise Trade and Employment by way of an Employment Permit – either a Work Permit or a Green Card. Please see www.djei.ie for further information.

	Documents Required	Check Box
1	Fully completed and signed visa application form	
2	Current passport with at least 12 months validity remaining and four clear pages	
3	Previous passports (if any)	
4	Visa fee	
5	Two colour passport photographs (one to be glued to the top left of your application form)	
6	Copy of Work Permit or Green Card	
7	Letter from employer in Ireland on headed paper confirming details of the job you will take up and the salary you will be paid. Please also provide a copy of your contract.	
8	A c.v. showing you have the experience / qualifications required for the position. Contact details should be provided for any employments mentioned.	
9	Copy of marriage certificate, birth certificates of children, car/property ownership certificates if any	
10	Proof of the possession of travel/health insurance	
11	If you have been refused a visa for any other country, details of this must be given. Submit a copy of the letter issued to you by the authorities of that country. Concealment of visa refusals will result in your Irish visa application being refused	