

## **CONSULAR LETTER**

### **Confirming Pension/Income for Thai retirement and Spouse visa**

The Embassy of Ireland can issue a standard letter confirming your pension/income for handing to Thai Immigration in relation to apply for retirement/Spouse visa. In order to issue this letter, please kindly submit these following documents in original to us:

1. Your original Irish passport
2. A request form (enclosed) OR your own letter, indicating i) your residential address in Thailand ii) contact telephone number and email address iii) the amount of your monthly/annual pension/income iiiii) pension/income name.
3. Bank statements (3 months) showing details of the pension/income which goes to your account
4. Letter from your Employer or Government offices confirming the amount of your annual pension/income
5. Consular letter fee: 1,800 Baht
6. Postage fee: 100 Baht (optional)

#### **Application submitted at the Embassy public counter:**

This service is available at the Embassy on Monday to Friday between 09.30 – 12.00 hrs.

*Please note that the letter can be collected on the next working day.*

#### **Application submitted by email or by post:**

Please email or post your application to the following address:

**Attention to Consular officer**

**Embassy of Ireland**

**208 Wireless Road, Unit 1201, 12Floor,**

**Lumpini, Pathumwan, Bangkok 10330**

**Email: [irishembassythailand@dfa.ie](mailto:irishembassythailand@dfa.ie)**

*Upon receipt of your completed documentation, the letter will be ready for you within 7 working days.*

All original documents will be returned to you with the original letter. A photocopy of the document will not be returned.

**\*\*For applicants living in Myanmar, please contact the Embassy directly for bank account details.**

