

PENSION - INCOME LETTER

Confirming Pension/Income for Thai retirement and Spouse visa

The Embassy of Ireland can issue a standard letter confirming your pension/income for handing to Thai Immigration in relation to apply for retirement/Spouse visa. In order to issue this letter, please kindly submit these following documents in original to us:

- Applicant original Irish passport
- Request form
 - Form enclosed on page 2
 - OR
 - Signed cover letter, indicating **i)** your residential address in Thailand **ii)** contact telephone number and email address **iii)** the amount of your weekly/ monthly/annual pension/income **iiii)** pension/income name.
- An official letter from your Employer or Government offices confirming the amount of your annual pension/income (all letters submitted must be on official company headed paper)
- Bank statements (at least 6 months) showing details of the pension/income which goes to your account.
- **Fee:** 1,600 Baht
- **Postage fee (optional):** 100 Baht

Payment: **CASH** OR **Money transfer** to the following bank account:

Name: Embassy of Ireland
Account No: 155-301-043-7
Bank: Siam Commercial Bank
Branch: All Seasons Place
** Money transferred slip is required**
** Credit card/Cheque/Money order not accepted **

Application submitted at the Embassy public counter:

This service is available at the Embassy on Monday to Friday from 09.30 to 12.00 hrs.
****Please note that the letter can be collected on the next working day****

Application submitted by post or by email:

Please email or post your application to the following address:

Consular Section

**Embassy of Ireland, 208 Wireless Road, Unit 1201, 12Floor,
Lumpini, Pathumwan, Bangkok 10330 Thailand**

Email: irishembassythailand@dfa.ie

****Upon receipt of your completed documentation, letter will be ready for you within 7 working days.**

Note:

- Above documents are required to submit every time that you apply for pension/income letter at the Embassy.
- Incomplete applications will be returned.
- Additional documents may be required.
- All original documents will be returned to you with the original letter. A photocopy of the document will not be returned.

REQUEST FORM

Please complete this form and enclose the required documents

Full name (as shown on passport).....

Passport Number **Issued date**..... **Expiry date**.....

Residential address in Thailand.....

Email **Telephone Number**

No.	Pension/Income Name	Currency	Amount Calculation Work Area	Monthly/Yearly Amount
<i>e.g.</i>	<i>Irish State Pension</i>	<i>i.e. Euro Pound</i>	<i>Weekly amount × 52 weeks = Yearly</i>	<i>= Euro</i>
1.				
2.				
3.				
4.				
5.				
6.				
<u>Monthly/Yearly</u> Total Amount				

***We recommend that you check with Thai Immigration for their latest requirements before lodging your application. This letter is a Thai requirement and the granting of the visa is at the sole discretion of the Thai Immigration, not the Embassy.