



Application Form

Section A - Personal details

Affix passport photo here

Name:

Contact Address:

Telephone No:

Mobile:

Email address:

Section D: Employment Record:

Starting with your current details, please provide particulars of employment or experience indicating clearly if the work was full-time or part-time. Please attach additional pages, if required.

Details of post	Name and Address of Employer	Description of main responsibilities / achievements
<i>Title of Post:</i> <i>Level of Post:</i> <i>Date From</i> <i>Date To:</i>		
<i>Title of Post:</i> <i>Level of Post:</i> <i>Date From:</i> <i>Date To:</i>		
<i>Title of Post:</i> <i>Level of Post:</i> <i>Date From:</i> <i>Date To:</i>		

Section E: Competency Assessment

Under each of the three competency headings set out below, please provide an example from your recent work experience where you demonstrated these competencies.

Please keep your answers as concise as possible and do not exceed 750 words in total.

Applicants should be specific about the task or project, why it was important, what their specific role or contribution was, how they went about it and the impact or outcome.

1. Analytical and conceptual thinking:

Ability to break down projects and issues, thinks through logically and sets priorities; ability to see relationships between diverse issues and identify solutions as well as identifying patterns/trends in data and developments. Thinks creatively and strategically.

1.

2. Decision making, judgement and risk:

Ability to assemble facts and outlines courses of action. Weighs up pros and cons and makes sound recommendations. Consults and seeks advice when there is no precedent. Applies good judgement. Has ability to identify, manage and report on significant risks to strategy and operations.

1.

3. ***Team working:*** be a good team player, work well with others. Encourage and support others and seek and resolve team tensions. Actively builds networks and alliances with colleagues from partner and other organisations.

1.

4. ***Communications:*** be able and willing to communicate. Present factual information effectively, both orally and in writing. Have good writing skills and be effective in oral presentation.

1.

Section F – any other information or candidate comments

In this Section, in no more than 150 words, applicants may provide further information as evidence of their suitability for this position: