

# Ireland Working Holiday 2018



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## *Guidance for Chilean Nationals*

January, 2018

Santiago Application Centre

Ave. Isidora Goyenechea, 3000, piso 23 of 2312. Las Condes

Santiago, Chile

[IRISHWHCHILE@VFSHELPLINE.COM](mailto:IRISHWHCHILE@VFSHELPLINE.COM)



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The Working Holiday Agreement 2018 will open on the 22nd of January 2018. The program has a limit of 100 people and only the applicants who email their subscription beginning on the 22nd of January will be considered.

The Ireland-Chile Working Holiday Agreement allows up to 100 young Chilean people (aged between 18 and 30) annually to take extended holidays in Ireland for up to a year, and to take employment as an incidental aspect of this stay. The aim of the scheme is to introduce young Chileans to the people, culture and landscape of Ireland and to allow them to work and study English or Irish there. Participants will have one year from date of issue of the authorisation to enter Ireland. A similar scheme operates from Ireland to Chile.

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You must follow the below procedures in order to submit your application to a working holiday authorisation:

1

**Email us your subscription to the WHA 2018:** There are only 100 placements available for Chileans to participate in this program. In order to ensure all people are given a fair and organized treatment you must send us an email to [IRISHWHCHILE@VFSGLOBAL.COM](mailto:IRISHWHCHILE@VFSGLOBAL.COM) saying that you are interested in participating in the WHA 2018 program.

2

**Attend to the assigned appointment date and time:** we will allocate an appointment date and time for your to submit your work authorization application in our Application Centre. Please save the date/time designated for you.

3

**Pick up your Work Authorization Letter at the Application Centre:** after your submission we will inform when your work authorization letter will be expected to be received in Santiago. You will then pick up your work authorization letter at VFS application Centre. Alternatively you may choose for us to send your letter by courier.

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Below are the list of documents you must present in order to apply for your work authorisation

- **Fully completed application form: this must be completed in English**
- **1 recent photograph passport size**
- **Photocopy of details page of your valid passport**
- **Photocopy of police certificate of good conduct**

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The Application Centre is located at:

Address	Map
<p>Avenida Isidora Goyenechea, 3000 piso 23. Las Condes Regus oficina 2312 Santiago Chile</p>	

- All applications are made by appointments only.
- The application fee of CLP60,000 (EUR 80.00) and all optional user pay fees must be made prior from your arrival at the Application Centre
- The application fee is not refundable if your work authorization is refused or you do not cancel your appointment 48 hrs before your appointment

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## Security Procedures at the Application Centre

- We cannot allow applicant's friends, relatives or other associates into the application centre.
- Applicants who have a disability or who are physically challenged will be able to bring somebody to assist them.
- The following items will not be permitted inside the visa application centre or stored in the premises.
- All battery operated or electronic gadgets such as cameras, audio/video cassettes, compact discs, MP3's, laptops, or portable music players.
- Sealed packages.
- Weapon or weapon like objects or explosive material of any kind.

This list is not finite. Other items may be prohibited based on security staff discretion.

**Please note:** The application centre is unable to store prohibited items. Applicants should make other arrangements to store their belongings before they enter the application centre.

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## Customers with disabilities

The application centre have step-free access for wheelchairs. Applicants who have a disability or who have accessibility requirements are encouraged to bring someone to assist them. Lifts are also accessible for use where necessary. Please note that VFS Global staff will be available to assist any applicant with special needs.



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To book an appointment to the Santiago Application Centre you will need:

To send an email to [IRISHWHCHILE@VFSGLOBAL.COM](mailto:IRISHWHCHILE@VFSGLOBAL.COM)

1. Acknowledge the appointment date/time assigned for your application submission
2. Print your appointment confirmation email

If for some reason you are unable to attend at the scheduled appointment please let us know within 48hr before your appointment date/time. We will ensure to assign another appointment for you as soon as possible.

If you do not show for your appointment date/time and do not inform us with the given antecedence we will assign your appointment slot to a different applicant and depending on the amount of placements already filled you will be unable to participate in the Ireland WHA 2018.

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## Are you happy with our service?

VFS Global aims to provide an efficient service to our customers. If you have a complaint, we would like to know about it as soon as possible. We will take your complaint seriously, and will try to provide a full reply within 2 working days. If we cannot give you a full reply within this time, we will tell you when we expect to do so and keep you up to date with progress.

If you wish to complain about the service you received from VFS Global, you can email your complaint to: [IRISHWHCHILE@VFSGLOBAL.COM](mailto:IRISHWHCHILE@VFSGLOBAL.COM)

Please include in your email topic the word “complaint”. This will ensure your emails is automatically forward to the responsible operations manager who will be dealing with your feedback.

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To use the following optional service you will need to pay a fee at the bank before arriving for your appointment. This is in addition of the CLP60,000 application fee all applicants must pay in order to submit a work authorization application.

Service	Description	Price
<b>Domestic Courier</b>	Delivery of your working holiday letter to your chosen address in Chile	TBD
<b>Express Courier to Embassy</b>	Shipment of your working holiday application to the Embassy in the next day	TBD
<b>Photocopy</b>	Photocopy service at the VAC	TBD
<b>Photograph</b>	A self-service photocopy facility is available at the Visa Application Centre	TBD
<b>Email Notification</b>	You will be informed of each stage of your application by mail	TBD
<b>Form Filling service</b>	Our Submission Officers will assist all applicants with filling in forms on computer terminals at the VAC	TBD

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After your application submission your documents will be shipped to the Ireland Embassy in Buenos Aires.

Once a decision has been made, your documents will be delivered to you by post if you have selected this option, or you can pick them up in person from the application centre.





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1	Do I have to fill the application form online?	No, you must print the form provided to you on the email, fill it in ink or by computer and bring it to the application centre at the date/time assigned for you
2	What are the exact measurements of the photographs	Passport size 3,5mm x 4,5mm white background no glasses
3	How long does it take to process my application at the Embassy?	The application process will take approximately 1 month, all Work Authorization submitted in January will be sent to the Application Centre by February
4	Is there a way to speed up the process to take it as priority?	If you wish you can purchase the express courier service from VFS, your application will be sent to the Irish Embassy in the next day and returned to you within 7 business days
5	What documents I need to bring to my application?	You must bring: Fully completed application form, 1 recent photograph passport size, Photocopy of details page of your valid passport and Photocopy of police certificate of good conduct



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6	Am I required to take fingerprints or any biometric information?	No. This is not required.
7	Can I present my application at any date or time?	No, you will be informed by VFS the appointment date and time you must present at the Santiago Application Centre
8	Do I need to present an airplane ticket	No this is not required
9	Once I obtain my work authorization in how much time I must travel to Ireland?	The WHA is valid for 12 months after issuance date for entry to Ireland
10	if I am granted the work authorization, when can I leave Chile?	As soon as you are granted the Work Authorization you are free to travel to Ireland
11	Do my work authorization letter returns by courier or I need to pick it up at the AC?	It is your choice to pick up your work authorisation letter at the AC or to receive it by courier by paying an additional fee



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12	What I have to do with my work authorisation letter?	You must present your work authorisation letter to the immigration officer at the Ireland border.
13	How long can I work with one employer , how many can I have. Can I work more than 6 months from those 12 months.	There are no restrictions on employer or time with a single employer once the WHA is issued
14	How much money do I need to have in my account to present to Embassy	Chilean applicants are not required to present bank evidence at the application centre; however you may be asked to show proof of solvency at your port of entry; €1,500 with return flight, or €3,000 without.
15	I am 30 years old now but in 2 more weeks after my application is sent I will be 31. Can I still apply?	You must be under 31 years of age at date of issuance.
16	I have a child, is that something that will make my application to be refused?	Having children will not be a factor in your application; however the WHA is valid for one person only, no exceptions will be made.
17	My passport expires in the month 11 out of 12 for the visa can I still apply	Passports must be valid for the duration of your stay.



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18	I have a different signature for my passport and for my ID, I made the signature of my ID not of my passport, would that make my decision to be refused?	The signature at the application form must be the same as your passport
19	When the program will start in 2016?	The subscriptions to the Ireland WHA 2018 program will start on the 22nd of January. Only emails submitted from 9am on the 22nd will be considered as to assign you a placement to the WHA program
20	How can I present my application to obtain a placement to the WHA program?	You must send an email to <a href="mailto:IRISHWHCHILE@VFSGLOBAL.COM">IRISHWHCHILE@VFSGLOBAL.COM</a> we will respond you with the appointment date/time for your to present your application
21	Is it possible for the applicants to send the application by mail?	Applications can be posted; however applications will be dealt with in order of receipt, and it is unlikely any postal applications will be considered.
22	How the placement to the program will be allocated?	All those interested in participating in the Ireland WHA program will send an email to <a href="mailto:IRISHWHCHILE@VFSGLOBAL.COM">IRISHWHCHILE@VFSGLOBAL.COM</a> . The placements will be provided following the order of the emails received.





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23	I have a police certificate that was used for a different reason. Can I use the same police certificate to my application?	The certificate must have been issued no longer than 3 months prior to your application submission. In occasions where the applicant has criminal records it must be presented a letter explaining the situation. The applications will be assessed on a case by case basis.
24	May I send my application to another Ireland Embassy or Consulate?	The applications can only be accepted by personal application at the VFS Application Centre in Santiago
25	I am currently in Ireland, may I present an application for Working Holiday?	Yes. Chilean citizens that are already in Ireland with a different immigration permit may leave Ireland and return with a Working Holiday Authorisation Letter.
26	Can I bring my wife/husband/partner and children with me to Ireland?	The authorizations are for individuals only. Holders of a working holiday authorization are not allowed to bring wife/husband/partner or children

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27	Is there a limit of Working Holiday Authorisations to be issued?	The scheme is limited to 100 participants per year. Once the limit has been reached the Embassy will announce the closure of the program on its website <a href="http://www.dfa.ie/irish-embassy/argentina/">www.dfa.ie/irish-embassy/argentina/</a>
28	I have an other question about the program that is not available at this FAQ. How can I find the answer?	Applicants with any question not available at this Frequent Asked Questions must send your enquiry to <a href="mailto:whavisas@dfa.ie">whavisas@dfa.ie</a> If the answer to your question is not available at this Frequent Asked Question or at the Embassy webpage we will answer you as soon as possible. We regret to inform that it will not be possible to answer questions by phone or personally at the Application Centre in regards of this program.

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Please read the Frequent Asked Questions from this document for obtaining information related to this program. Alternatively you may send an email to [IRISHWHCHILE@VFSGLOBAL.COM](mailto:IRISHWHCHILE@VFSGLOBAL.COM)

VFS representatives will strive to answer to all emails within 2 business days.

**Applicants with any question not available at this Frequent Asked Questions must send your enquiry to [whavisas@dfa.ie](mailto:whavisas@dfa.ie) or use the contact us form on the Irish Embassy website. If the answer to your question is not available at the Frequent Asked Question or at the Embassy webpage we will answer you as soon as possible. We regret to inform that it will not be possible to answer questions by phone or personally at the Application Centre in regards of this program.**



# Thank You for your attention

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