

The below is a list of required documents necessary for your application to a Long Stay (D) to Ireland.

You can apply for an [Employment \(Scientific Researcher\)](#) visa if you wish to come to Ireland for the purposes of carrying out research under a “hosting agreement”.

You should learn about the immigration arrangements applying to [scientific researchers seeking to come to Ireland under a hosting agreement](#) before you make your visa application.

If your immediate family members intend to join you in Ireland, and are also visa required, each member must make a separate application for a visa. Guidelines on making Join Family visa applications can be found [here](#).

You can apply for an Employment (Permits etc.) visa up to 3 months before your date of travel to Ireland. **The submission of all or any of these documents does not guarantee that your application will be successful.**

Important: please ensure you arrange your documents exactly as specified in the checklist. **Do not print this unless necessary. Do not submit this checklist with your documents, this is just for personal reference.**

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All documents relevant to your circumstances listed below must be submitted. If you do not submit these documents, you will have to sign a Waiver form acknowledging that you are submitting an incomplete application.

Order of Documents	Description of document	Tick box
1	Online application form: must be filled in AVATS Print, sign and date the application summary sheets. Fee Payment (to be paid to VFS directly)	
2	Passport photographs Two colour passport sized photographs not more than 6 months old. You must print your name and visa application reference number clearly on the back. More information on photograph requirements here .	
3	Signed Letter of Application must include: <ul style="list-style-type: none"> • Your full contact details • Your reason for wanting to come to Ireland • How long you intend to stay • Details of any members of your family who are currently in Ireland, or any other EU Member State • Details of any members of your family who will join you (if applicable) • Details of where you intend to stay while you are in Ireland • Your commitment that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain in Ireland. 	
4	Your current passport and a full copy of any previous passports NOTE: Your current passport must be valid for at least 12 months after your intended date of departure from Ireland.	
5	A complete photocopy of the above current passport (all pages must be photocopied).	
6	Copy of hosting agreement. With accredited research organisation.	
6a	Contract of employment. If you have an Employment Contract issued by the research organisation, please submit it. If you do not, please submit a letter from your employer as described.	

Order of Documents	Description of document	Tick box
7	<p>Travel and Medical Insurance (optional)</p> <p>Evidence of medical or travel insurance does not need to be provided with your application. However, the Visa Officer may request it before they make a decision on your application.</p>	
8	<p>Finances</p> <ul style="list-style-type: none"> • You must provide an up-to-date bank statement, showing what money has been paid into and out of the account over the last 6 months, and showing sufficient funds to cover your costs. • Your name, address, account number and account type must be visible on the statement. • Any large lodgements must be explained. • If you are sending a bank statement from a deposit or savings account, you must also include a letter from your bank confirming that you are allowed to withdraw money from that account. • If a third party, for example the host company/organisation, your university or government body is responsible for covering your costs, you must provide full details and evidence of the funding. 	
10	<p>Previous Visa Refusals</p> <ul style="list-style-type: none"> • If you have been refused a visa in the past for any country, you must provide the details • You must provide the original letter issued to you by the authorities of that country with your application • Not disclosing any previous visa refusals will result in your application being refused. 	
IMPORTANT INFORMATION - DOCUMENTS		
Please note that visa officers may request additional documents as they consider necessary.		
<ul style="list-style-type: none"> • If there are specific documents that you wish to have returned to you, please submit a list of these with your application. Photocopies of these documents should be included in your application. • The provision of all the documentation listed in no way guarantees that a visa will be granted • Please do not purchase travel tickets prior to a decision being made on the visa application. Doing so may lead to unnecessary additional costs in circumstances where a visa is not granted. 		