

Documentation required when applying for a visa to visit Ireland (Holiday, visit friends/family, attend a wedding etc.)

**PLEASE NOTE THAT ALL DOCUMENTS LISTED BELOW MUST BE INCLUDED WITH YOUR APPLICATION
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

All documents must be **ORIGINAL** (unless otherwise stated)

All documents must be in English (or be accompanied by a notarised translation)

Important Notes

- All letters should be dated within the 4 week period immediately prior to your application date
- The Visa Officer reserves the right to request additional documentation, if required, in support of your application
- The provision of all of the documentation listed does not guarantee that a visa will be granted

Please refer to the following webpage for information on preparing your application the conditions associated with any visa that may be granted to you: <http://www.inis.gov.ie/en/INIS/Pages/visas-policy-guidance>

1. Application Form: <ul style="list-style-type: none"> • Online summary application form, signed and dated by you, the applicant 	<input type="checkbox"/>
2. Passport(s): <ul style="list-style-type: none"> • Your original passport, valid for at least 6 months after your date of departure from Ireland with at least 2 blank visa pages • If you hold other passports, or have held previous passports, you must also submit them with your application. If you are unable to do so include a written explanation along with any relevant police reports • Photocopy of your bio-page and all visas and stamps in your passport(s) – all immigration stamps and visas for all travel, not only those relating to the UK and Ireland 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
3. Photo: <ul style="list-style-type: none"> • 1 recent photo that conforms to the requirements detailed here: http://www.inis.gov.ie/en/INIS/Pages/visa-application-photos 	<input type="checkbox"/>
4. Residence Permission: <ul style="list-style-type: none"> • Evidence of your permission to reside in the UK (stamp, sticker or <u>original</u> BRP card) valid for at least 3 months after your intended date of departure from Ireland • Photocopy of your permission to reside in the UK (copy of front & back of BRP card if applicable) 	<input type="checkbox"/> <input type="checkbox"/>
5. Processing Fee: <ul style="list-style-type: none"> • Please check our website to see if you are required to pay a fee. Applications submitted by post may be paid for by postal order or bank draft payable to the Embassy of Ireland; applications submitted at our public office may be paid for by cash, postal order or bank draft. No card payments can be accepted. 	<input type="checkbox"/>
6. Purpose of Travel: <ul style="list-style-type: none"> • A signed letter giving full details of the reason for your visit to Ireland (holiday, visiting family/friends etc.) 	<input type="checkbox"/>
7. Applications being submitted by post: <ul style="list-style-type: none"> • A postage-paid, self-addressed special delivery envelope for the return of your passport and documents 	<input type="checkbox"/>
8. Previous Visa Refusal Details: <ul style="list-style-type: none"> • Details of any previous Irish visa applications you have made, including any which were refused • Details of any visa refusal(s) for any other country. Failure to disclose previous visa refusals will result in your Irish visa application being refused • Photocopy of any original documentation to do with previous visa refusal(s) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<p>9. Proof of Employment/Study:</p> <ul style="list-style-type: none">An original, up-to-date, signed letter from your place of employment or study on headed paper with full contact details. This should include details of your employment or course of study and confirm that you will be returning there following your visit to Ireland	<input type="checkbox"/>
<p>10. Self-Employed:</p> <p>You must provide documentary evidence of your business/company in the form of:</p> <ul style="list-style-type: none">An original, signed and dated letter of headed paper from your solicitor/accountant/tax consultantRecent correspondence relating to your self-employment from the Inland RevenueThe original letter of incorporationUp-to-date bank statements for your business bank account covering the 3 month period immediately prior to your applicationPhotocopies of any original document that you want returned to you	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>11. Accommodation:</p> <ul style="list-style-type: none">If you are staying in a hotel, guesthouse or B&B accommodation you must include a copy of confirmation of the reservation, including the address of the accommodation, your name and the exact dates of your stay	<input type="checkbox"/>
<p>12. Family/Friends in Ireland:</p> <ul style="list-style-type: none">An original, up-to-date, signed letter of invitation from your reference in Ireland, including their addressA copy of your reference's passport bio-page and signatureA copy of your reference's current Irish residence permission (IRP or GNIB card and immigration stamps) if your reference is a non-EEA nationalDetails of how you are known or related to your reference and, if required, supporting evidence of this	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>13. Evidence of Funds:</p> <p>Please note that there is no set amount of funds that will result in the approval or refusal of an application. The Visa Officer will decide whether you have enough funds based on your individual circumstances.</p> <ul style="list-style-type: none">Your up-to-date bank statements for the 3 month period immediately prior to your application showing most recent transactions for the account, including any salary or other regular income, up to the date of your application. These must:<ul style="list-style-type: none">Be original or a print-out which has been stamped by a branch of your bankShow your current addressShow availability of sufficient funds to cover the costs of your proposed trip. Lump sum lodgements made shortly before your application will not be consideredIn the event that you are being supported by a spouse, partner or member of your family they should provide:<ul style="list-style-type: none">An original, signed and dated letter stating that they are undertaking to support you during your trip to IrelandBank statements to the same criteria as described aboveEvidence of their relationship to you, e.g. marriage certificatePhotocopies of any bank statements you want returned to you	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<p>14. Applications for children under 18 years of age:</p> <ul style="list-style-type: none">Child's original long form birth certificate showing the names of both parentsPhotocopy of child's birth certificateA letter from the child's school confirming current attendance OR a letter from a GP confirming the registration of the childThe written consent of both parents for the child to travel to Ireland OR original legal documentation showing sole-guardianship and a photocopy of this documentOriginal photo ID for both parents, as named on the child's birth certificate, which includes signatures and a photocopy of these documents	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>