

# APPLICATION FORM

## Temporary Graduate Policy Officer

### *Embassy of Ireland to Italy*

#### **PERSONAL DETAILS**

Name	
Address	
Email ( <i>please note that this is the address to which we will send all correspondence</i> )	
Mobile phone ( <i>please include all codes</i> )	
Other phone number	

#### **EDUCATION HISTORY**

##### **Third level (undergraduate):**

Institution attended	Degree	Year in which degree/qualification obtained	Result (eg 2.1)

##### **Third level (post-graduate, if applicable):**

Institution attended	Degree	Year in which degree/qualification obtained	Result

**WORK EXPERIENCE (including full time and part time positions):**

Dates	Employer	Job Title and Responsibilities	Start date	End Date

*\*Please use extra lines as required.*

**OTHER SKILLS**

Foreign Language Skills (pleases indicate your level of proficiency)

Mother tongue(s)									
Other language(s)									
Self-assessment	<b>Understanding</b>			<b>Speaking</b>				<b>Writing</b>	
<i>European level (*)</i>	Listening	Reading		Spoken interaction		Spoken production			
<i>English</i>									
<i>Italian</i>									
	(*) <a href="#"><u>Common European Framework of Reference for Languages</u></a>								

**COMPUTER SKILLS**

*(please indicate your level of computer skills/knowledge)*

**ANY OTHER RELEVANT INFORMATION**

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<i>REFEREES (please indicate two referees – appointment to the position will be subject to satisfactory references)</i>	
<i>Name and Title</i>	<i>Contact Information (email and telephone)</i>
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Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_