



An Roinn Gnóthaí Eachtracha
Department of Foreign Affairs

Expressions of Interest Sought – Deadline 17 August 2022

Appointment of Honorary Consul in Zimbabwe

The Embassy of Ireland in Pretoria wishes to appoint a new Honorary Consul in Zimbabwe. This Honorary Consul will provide consular assistance and services to Irish citizens in Zimbabwe working in close partnership with the Embassy of Ireland in Pretoria which provides consular and visa services to Zimbabwe.

The role of an Honorary Consul is by definition honorary. The position is not salaried and is non-pensionable. Candidates should be current legal residents in Zimbabwe. They must be in a position to provide a suitable premises for the Consulate (more details can be provided on request). Honorary Consuls receive an annual honorarium of €1,125, communication costs associated with the Honorary Consul position, and retain 50% of Consular fees received.

Expressions of interest, together with a CV, should be sent to the Consulate at Pretoria@dfa.ie with the heading “Honorary Consul Expression of Interest” by close of business on 17 August 2022.

A short listing process will be carried out on the expressions of interest and a small number of applicants may be invited for an interview. At this stage, potential candidates will be asked for two written references and to complete a number of forms including a security vetting form. Applicants who have previously submitted their candidature for the position and have sent the relevant documents to the Embassy are not required to re-apply.

The following categories of person cannot be considered for the role:

- Individuals who occupy a public or governmental position
- Those who may be unable to deliver consular services due to other commitments
- Anyone who is politically active
- Persons with a real, apparent or potential conflict of interest

Queries about the positions can be directed to: Pretoria@dfa.ie

Any potential appointments will be subject to the agreement of the Government of Zimbabwe.

The Embassy of Ireland is committed to a policy of Equal Opportunity