



EMBASSY OF IRELAND
DAR ES SALAAM

Exciting Job Opportunity

The Embassy of Ireland is seeking to recruit a highly motivated and dynamic individual to join its team and support the implementation of its Mission Strategy.

The available position is:

- **Governance and Human Rights Programme Manager**

The Mission Strategy addresses all aspects of Ireland's engagement in Tanzania and accredited institutions and countries. Its overall goal is to promote Ireland's interests and values in Tanzania and the wider region and thereby contribute positively to Tanzania's national development goals and Ireland's international commitment to delivering the Sustainable Development Goals. The Mission Strategy has a strong focus on promoting good governance, gender equality and women's empowerment in Tanzania.

Under the direction of the Senior Governance and Gender Specialist, the Governance and Human Rights Programme Manager will manage the Embassy's portfolio relating to governance and human rights and ensure the delivery of the Embassy's outputs in relation to fostering and supporting the democratic space for good governance, gender equality and human rights particularly in relation to: media and accountability, women's rights and movement building, civic space and human rights.

Minimum qualifications and skills requirements:

- A post-graduate qualification in governance, politics, law, international development or related discipline relevant to the requirements of this post.
- A minimum of four years' relevant experience working in a field related to governance and human rights.
- A sound understanding of the political economy and the socio-cultural environment in Tanzania, including a clear understanding of the relevant Tanzanian policies and institutional frameworks.
- A proven capacity for delivering timely results and taking responsibility for quality outcomes.
- Interpersonal skills to form effective working relationships with people at all levels and the ability to work independently and as part of a team.
- Excellent communication skills including fluent written and verbal English.
- Fluency in Kiswahili.

The successful candidate will be required to have a legal entitlement to live and work in Tanzania prior to hiring:

To apply for the position applicants must submit:

- (i) a completed application form. The application form should be requested by emailing: embassydarjobs@dfa.ie

(ii) their current Curriculum Vitae with a list of referees including current manager

Applications should be sent to embassydarjobs@dfa.ie or in hard copy to: Governance and Human Rights Programme Manager Recruitment, Embassy of Ireland, 353 Toure Drive, PO Box 9612, Dar es Salaam.

The deadline for the receipt of applications is by 9:00am on Monday 23 July 2018.

Applicant should note the following points in respect of the application process:

When your application form is received, we create a record in your name, which contains much of the personal information you have supplied. This personal record is used solely in processing your candidature. Such information held is subject to the rights and obligations set out in the Data Protection Acts, 1988 and 2003 and The General Data Protection Regulation (commencing 25th May 2018). As per the provisions of the Data Protection Act 1988 and 2003 and the General Data Protection Regulation (GDPR) and subject to the provisions of the Freedom of Information Act, 2014 applications will be treated in strict confidence.

By submitting information electronically, parties accept that data may not be fully secure. Parties may alternatively send their submissions by post to the address outlined above. Any personal information submitted to us will only be used for its intended purposes and will be destroyed when no longer needed. Any other processing or disclosure of personal data is not allowed other than in the exceptional circumstances provided for under the Data Protection Acts.

Police vetting will be sought in respect of individuals who come under consideration for appointment. Enquiries may also be made with the police force of any country in which the applicant under consideration for appointment resided. If unsuccessful this information will be destroyed. If the applicant subsequently comes under consideration for another position they will be required to supply this information again.

The Irish Embassy in Tanzania is an equal opportunities employer. Only shortlisted candidates will be contacted. Canvassing will disqualify.