



**An Roinn Gnóthaí
Eachtracha agus Trádála
Department of
Foreign Affairs and Trade**

Our Ref: Fol/Req/19/163

24^e May 2019

Dear Mr. Power,

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

The amount spent on training/workshops for department staff on Freedom of Information requests/legislation, broken down per year for 2016, 2017 and 2018.

I refer also to the acknowledgement of your request which was sent to you on 8 May 2019.

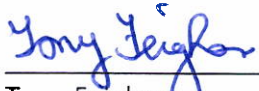
The Department provides in house training to departmental staff on the Freedom of Information Act, on average 3 times a year. While there has been no expenditure on specific training or workshops for the period covered in your request, I have identified 1 record from our files relating to the following course "GDPR - Subject Access Requests, FOI & The Right of Access". The course was provided by CMG Professional Training at a cost of €395, the course content included information on the Freedom of Information Act and was attended by a member of staff on the 12th September 2018.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfa.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely



Tony Feighan

Training & Development Unit