



An Roinn Gnóthaí Eachtracha agus Trádála Department of Foreign Affairs and Trade

Our Ref: Fol/Req/212

Date 06/08/2019

Dear Mr. O' Hara,

I refer to the request which you have made under the Freedom of Information Act 2014 for access to records held by this Department, as follows:

'I'm looking for a copy of your 'Record of Processing Activities'. This is a single document that I understand that you are required to maintain under Article 30 GDPR'.

I refer also to the acknowledgement of your request which was sent to you on 16/07/2019.

I have identified 1 record that falls within the scope of your request. I have made a decision to grant this record.

Right of Appeal

Should you wish to appeal this decision, you may do so in writing to the Freedom of Information Unit, Department of Foreign Affairs and Trade, 76-78 Harcourt Street, Dublin 2 or by email to foi@dfa.ie. A fee applies for an appeal for access to non-personal information; the level of this fee has been set at €30. For methods of payment, please contact FOI Unit at foi@dfa.ie, or 01-4082857.

You should make your appeal within 4 weeks (20 working days) from the date of this notification. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this Department.

Yours sincerely

Ciara O' Shea